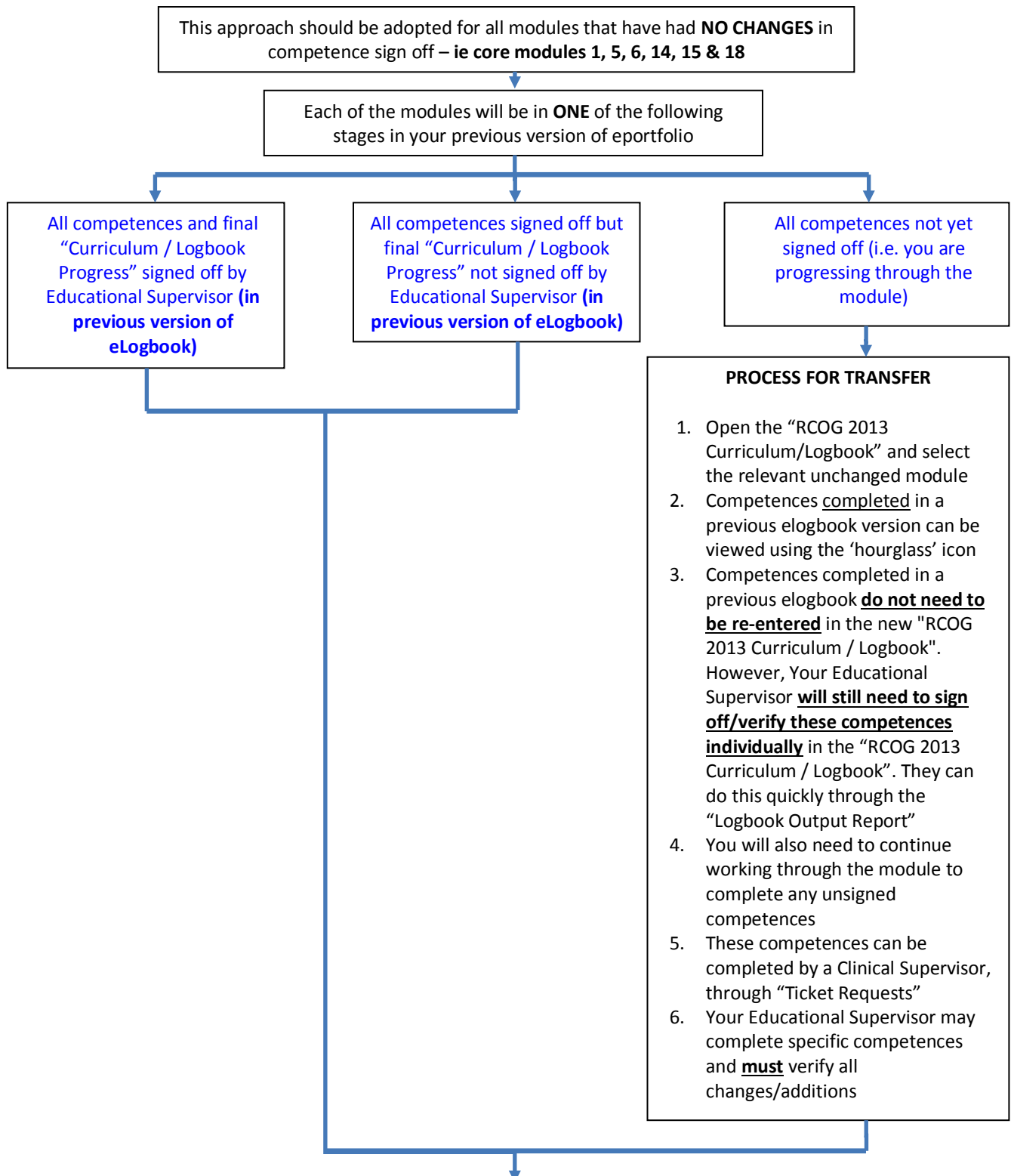




STEP BY STEP GUIDE FOR TRANSFER FROM PREVIOUS VERSION OF EPORTFOLIO TO PRESENT 'SINGLE VERSION' EPORTFOLIO (AUGUST 2013)



PROCESS FOR SIGN OFF WHEN MODULE COMPLETED

1. Open the "Logbook Output Report"
2. Select "RCOG 2013 Curriculum / Logbook"
3. Select "Curriculum / Logbook Progress"
4. Click "sign" under the "Module completed" header, for the modules where you have been signed off
5. When your Educational Supervisor logs in they **must** verify/sign off all completed modules