



Generic Module

Communication, teamworking and leadership skills					
Year 1					
Summary of team observations	Unable to comment	Unsatisfactory	Improvement needed	Satisfactory	Good
Treats women politely and considerately					
Involves woman in decisions about her care					
Respects patient's privacy and dignity					
Respects confidentiality					
Responds when asked to review a patient					
Liaises with colleagues about continuing care of patient					
Works as a member of a team					
Accepts criticism and responds constructively					
Keeps records of acceptable quality					
Keeps up to date with administrative tasks					
Acts within own capability, seeks advice appropriately					
Delegates work/supervises junior staff appropriately					
Manages time efficiently					



Generic module

Communication, teamworking and leadership skills

Comments



Generic module

Communication, teamworking and leadership skills					
Year 2					
Summary of team observations	Unable to comment	Unsatisfactory	Improvement needed	Satisfactory	Good
Treats women politely and considerately					
Involves woman in decisions about her care					
Respects patient's privacy and dignity					
Respects confidentiality					
Responds when asked to review a patient					
Liaises with colleagues about continuing care of patient					
Works as a member of a team					
Accepts criticism and responds constructively					
Keeps records of acceptable quality					
Keeps up to date with administrative tasks					
Acts within own capability, seeks advice appropriately					
Delegates work/supervises junior staff appropriately					
Manages time efficiently					
Comments					



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Communication, teamworking and leadership skills

Comments



Teaching			
Teaching	Date	Signature	Comments
Prepare and deliver a teaching session: small group			
Prepare and deliver a teaching session: large group			
Organise short course or multidisciplinary meeting			



Generic module

Papers published in citable journals during training

Full reference



Other publications during training

Full reference



Scientific presentations during training		
Date	Meeting	Title of presentation



Clinical governance and risk management			
Audit(s)			
Title	Date	Signature	Comments



Clinical governance and risk management			
Guideline(s) developed			
Title	Date	Signature	Comments



Reports			
	Date	Signature	Comments
Report and investigation of a critical incident			
Respond to a complaint in focused and constructive manner			
Performance of appraisal			