



Information for Abstract Submitters

Instructions for Authors

- Abstract submissions are only accepted online via the online submission portal.
- Submit your abstract online via the online portal by **Wednesday 20 July 2022 at 10am**
- Submissions are sought in the following categories:
 - Poster Presentation
 - Oral Presentation
- All abstracts will be considered for Oral Presentations in the first instance. Those not selected will automatically be considered for poster presentation.
- **Please note that only authors named on the abstract are permitted to present the poster. One author must be registered for the full conference in order to present either a poster or an oral presentation**
- For abstracts presented at the event, certificates are only provided to the main presenting author of the abstract. Co-authors will not receive a certificate
- Selected presenting authors will be notified if their submission has been successful by **the week commencing Monday 8 August 2022**. Sometimes, if there is a delay in the judging, we may have to postpone notification but if this is the case we will let you know. **Notifications are sent to the person who submitted the abstract.**

What you will need to complete the online submission

- The full title of your submission (max 50 words)
- Your abstract (max 250 words). (i.e. excluding title, authors and institutions). You must use the headings:

For an abstract: **Aims/Objectives, Background, Material/Methods, Results, Summary/Conclusions**

For a case report: **Background, Case, Conclusion**

- Permission from all authors, and any patients, to submit the abstract
- Names of all authors
- Affiliations of all authors
- Subject category which best describes your submission (Obstetrics or Gynaecology)

Please ensure that results are given (do not state: 'results will be presented at the meeting')