

Application for Assessment of Training



Royal College of
Obstetricians &
Gynaecologists

Required form for entry into the
MRCOG Part 2 Membership Exam

Personal information

College number:	
Last Name:	
First Name(s):	
Gender:	
Date of Birth:	DD/MM/YYYY

(show names as registered on your College website account)

**Make sure your postal address and email address are
up-to-date in your RCOG website account:**

<https://www.rcog.org.uk/en/members/>

Medical qualification

UNIVERSITY/ MEDICAL SCHOOL NAME:	
DATE OF GRADUATION:	

Medical registration

APPLICANTS REGISTERED TO PRACTISE IN THE UK OR REPUBLIC OF IRELAND	APPLICANTS REGISTERED TO PRACTICE OUTSIDE THE UK OR REPUBLIC OF IRELAND
GMC/MCI registration number (delete as appropriate):	Registration number with your national medical council:
Date of entry onto register:	Date of entry onto register:

Please tick the route under which you are applying:

Route A – Trainees in the recognised UK specialist training programme only

Please state National Training Number: _____

Route B – All other trainees

Please indicate when you are planning to sit for the Part 2 MRCOG written examination:

(e.g. July 2018) _____

If you are applying for the MTI scheme then please tick this box:

For Route A and Route B candidates please state your training in Obstetrics and Gynaecology to date:

Pre and post-registration refers to the period before and after full registration with your National Medical Council. Any training completed *before* full registration with your medical council will not be counted towards your training.

Job Title	No. of months	Dates		Hospital	Consultant in Charge	Experience Certificate Enclosed
		From	To			
GENERAL TRAINING (pre-registration)						

Please state your post-registration training in obstetrics and gynaecology to date using the table below. For each post, upload a certificate / letter confirming each post-registration position as stated in the Assessment of Training instructions. You must have spent a minimum of 4 years of post-registration training in obstetrics and gynaecology.

Job Title	No. of months	Dates		Hospital	Consultant in Charge	Experience Certificate Enclosed
		From	To			
OBSTETRICS AND GYNAECOLOGY (recognised, post-registration)						

I confirm that I am not currently suspended or removed from medical practice by any authorising body or involved in disciplinary proceedings related to medical practice in any country.

I confirm that I have already passed the Part 1 exam.

Signature:		Date:	DD/MM/YYYY
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ROYAL COLLEGE OF OBSTETRICIANS AND GYNAECOLOGISTS

Application for Assessment of Training checklist

For full instructions on completing this application, please see the Part 2 MRCOG Examination Regulations.

Information for Route A Applicants

Trainees in the recognised UK specialist training programme must be in intermediate training to be eligible to sit the Part 2 MRCOG examination. Consequently, trainees must be at **ST3 level or above at the date of application** for the Assessment of Training. Trainees are required to complete an Application for Assessment of Training form, including ticking Route A and providing their National Training Number. Candidates are not required to submit any supporting documentation; if the College requires any additional information, the Examination Department will contact candidates via email after receipt of their application.

Information for Route B Applicants

Trainees not in the recognised UK specialist training programme must demonstrate that they have spent a minimum of **four years of post-registration training** in Obstetrics and Gynaecology. Two of these four years must be completed within the last four years preceding a candidate's original application. Route B applicants are required to submit:

- A copy of your internship / pre-registration certificate (attested copy)
- A copy of your medical registration certificate
- Certificates / letters confirming each post-registration position stated on the form

These must:

- be from your consultants-in-charge or Chair of the Division
- be attested copies (not originals)
- be on official hospital letterhead paper
- state the title / nature and grade of the post
- state the **full, exact dates** between which the post was held
- not be contract or appointment letters

Experience certificates/letters must be attested with an ink signature by a Fellow or Member of this College, the university or hospital issuing the certificate, the British Council or your embassy, or a solicitor. Any documents submitted along with your application are retained by the Examination Department. Incomplete forms and those where certification has not been submitted for all appointments will not be accepted.

For posts to be recognised, they must be:

- hospital-based in obstetrics and / or gynaecology
- of at least six consecutive months' duration

Should the Examinations Department require additional experience certificates, candidates must submit these documents within **6 weeks** of correspondence. After this period, incomplete Assessment of Training applications will be destroyed and candidates will subsequently be required to submit a new application should they wish to reapply.

Completed application forms

Please note that we are unable to confirm receipt of applications on request. Therefore, we suggest you use a postal service that offers tracking advice if you wish to gain confirmation of delivery.

Send your application

1. Compose a new email
2. Use this subject heading “**AoT Application [Insert Your College Number]**”
3. Attach this completed form and all your accompanying documents
4. Send your email to aot@rcog.org.uk. You will then receive an automatic response about the next steps to follow.

5. If you prefer to post your application then please submit your documents and signed RCOG Application for Assessment of Training to the following address:

**Examination Department
Royal College of Obstetricians and Gynaecologists
27 Sussex Place
Regent's Park
London
NW1 4RG**

Please note:

- AoT applications can be submitted anytime in accordance with the regulations.
- Please allow up to 8 weeks for your AoT application to be processed.
- You must allow for your AoT application to be processed first before you can apply to the Part 2 exam. This means that you need to plan the timing of your application well so that you do not breach 8 week AoT processing time. For example if you intend to apply for the Part 2 exam in July 2018 with a deadline of 19 April, then you should make sure that your AoT application has been approved first and submitted in February 2018 at the latest.
- Applicants for the MTI scheme must submit an Assessment of Training form by a different deadline, which can be found on the AoT webpages.
- If your application is missing any details or contains errors, then it will be rejected and you will be told the reason why.